

# Children's Hospital Foundation Application Guidelines

## 2018 Woolworths Nutrition-Related Health Services Research Grant Round

## Eligibility Self-Assessment Checklist

As the primary applicant, I have provided a Letter of Support from my Administering Institution's Research Management Office (RMO) / Office of Research to submit a grant application. For Children's Health Queensland Hospital and Health Service (CHQHHS) staff, the support of the CHQ Research Director is essential. Applications submitted by health professionals affiliated with another Qld-based HHS providing services to children, will need to be endorsed by their local HHS Director and acknowledged by the CHQ Research Director. University staff are to apply with the approval of their RMO / Office of Research.	<input type="checkbox"/>
The secondary applicant has also provided a Letter of Support from their Administering Institution's Research Management Office. For CHQHHS staff, the support of the CHQ Research Director is essential. Applications submitted by health professionals that are affiliated with another Qld-based HHS providing services to children, will need to be endorsed by their local HHS Director and acknowledged by the CHQ Research Director. University staff are to apply with the approval of their RMO.	<input type="checkbox"/>
My project is health services research (HSR) as defined in <a href="#">Appendix A</a> and is relevant to childhood nutrition. Research proposals aligning with one or more of the research themes defined in section 2.3 will be highly regarded.	<input type="checkbox"/>
I am willing and able to conduct the research under the banner of the Woolworths Centre for Childhood Nutrition Research and my administering institution approves this.	<input type="checkbox"/>
My research is a collaborative effort between at least one Qld paediatric HHS professional and an experienced researcher.	<input type="checkbox"/>
I am not requesting more than \$80K in total for the duration of the award in this funding round.	<input type="checkbox"/>
My budget will not include capital works, infrastructure and indirect costs. I understand that travel, telephone and computer costs will not be funded unless justified to be directly related to the HSR project.	<input type="checkbox"/>
My research aligns with the translational research pathway (primarily at the T4-T5 phases) and I have a translation plan and impact plan as per <a href="#">section 6</a> and Figure 1.	<input type="checkbox"/>
Outcomes from my research project demonstrate support for advancing CHQ strategies and priorities identified in the <a href="#">Children's Health Queensland Hospital and Health Service Strategy</a> and clearly benefit children's health and the healthcare delivery provided by CHQ.	<input type="checkbox"/>
I am based in Queensland and at least 80% of my research activity will occur in the state of Queensland.	<input type="checkbox"/>
I am available to attend an interview on 11 May 2018.	<input type="checkbox"/>

Applications open at 8am on Wednesday 31 January 2018 and close at 5pm on Wednesday 28 March 2018. Late applications will not be accepted.



## 1 About the Children's Hospital Foundation

Our vision is for every child to have the best possible health care, with access to world-class research and clinical treatment in a healing environment. Our mission is to improve children's health by supporting and funding world-class research and clinical treatment, and by providing care and entertainment for children and their families.

Research that aims to improve childhood nutrition is a critical priority in Australia, with around one in four (27.4%) children aged between five and seventeen years being classified as overweight or obese (Australian Bureau of Statistics, 2015). Poor diet and nutritional status play a key role in this statistic, with only 5.1% of children meeting the Australian dietary guidelines for recommended daily intake of fruit and vegetables (Australian Bureau of Statistics, 2015). Overweight and obesity is the second highest contributor to the burden of disease in Australia (Australian Institute of Health and Welfare, 2017), and it was estimated that the overall cost of obesity in 2008 was approximately \$58 billion (Access Economics, 2008).

Over the past thirty years, the Children's Hospital Foundation has established a strong partnership with Woolworths and together, we recognise the need to invest in childhood nutrition. We are proud to be establishing the Woolworths Centre for Childhood Nutrition Research, which will act as a hub for innovative paediatric nutrition and public health research that aims to achieve a measurable impact on children's health outcomes. It is expected that the Centre will assume a position of leadership with both the wider nutrition research community and the public through networking, partnering and engagement.

For enquiries about the Children's Hospital Foundation's funding opportunities please email [grants@childrens.org.au](mailto:grants@childrens.org.au). It is important that a research grant applicant not contact anyone directly involved in the assessment of their grant application.

## 2 About the 2018 Woolworths Nutrition-Related Health Services Research Grant Round

The Children's Hospital Foundation in association with Woolworths are seeking to establish and deliver a program of nutrition research under the banner of the Woolworths Centre for Childhood Nutrition Research.

In the 2018 Woolworths Nutrition-Related Health Services Research Grant Round, the Foundation will be funding **up to 5 Stimulus Project Grants** and is calling for ideas at all maturity levels in the health services research (HSR) field that are relevant to childhood nutrition. Proposals integrating one or more of the following research themes identified by Woolworths will be highly regarded:

- Increasing fruit and vegetable consumption with measurable outcomes and impact
- Dietary requirements (i.e. food combinations) to maximise health outcomes at specific ages
- Impact of diet on brain development and learning, mood and mental health
- Childhood eating behaviours and habits ("picky eating")
- Prevention and/or management of food allergies

- Role of diet on gut health and microbiome and how this affects children's health
- Infant feeding

Grant recipients will be offered additional financial assistance to engage expert health services research support for their proposal. This aims to motivate clinician researchers to undertake high quality HSR and provide ongoing mentoring and support, thereby building knowledge and strengthening innovation capacity.

All proposals should describe how the research will improve the way health care is delivered and maximise value for patients by ensuring systems and processes are effective and efficient. **The measure for success is improved value for patients with value defined as health outcomes achieved versus the cost of achieving these.**

Please refer to [Appendix A](#) for definitions of Health Services and Health Services Research.

## 2.1 Value of the Award

In this funding round, the Foundation is funding up to **5 Nutrition-Related Stimulus Project Grants** which come with **financial assistance of \$80,000 as well as up to \$20,000 to fund health services research support for their proposal**. Applicants are expected to demonstrate how they will measure the economic impact of their proposals and may choose to nominate health service research experts with whom they have an existing relationship or form new collaborations with other specialist support services such as the Australian Centre for Health Services Innovation (QUT) or the Centre for Health Services Research (UQ). It is expected that applicants would have sought approval from the nominated HSR experts prior to submitting their application.

The Nutrition-Related HSR Stimulus Project Grants are:

- A one-off grant for up to one year.
- A maximum of \$80,000. Requests for < \$80,000 are welcome.
- Up to \$20,000 of additional funding for health services research support.
- For projects commencing on 1 July 2018.
- To be conducted under the banner of the Woolworths Centre for Childhood Nutrition Research.

## 2.2 Applications to Other Funding Bodies

Applicants are welcome to submit an application to the Children's Hospital Foundation that has been submitted to another funding body, however; if the applicant is offered funding for the same proposal by multiple funding bodies, the Children's Hospital Foundation must be notified in writing, immediately. The Children's Hospital Foundation will not fund research that is already funded by another organisation. You must notify the Children's Hospital Foundation in writing if, during the course of the grant period, other funds have been secured for the same research activity.

## 2.3 Assessment Criteria

In evaluating applications, the Research Advisory Committee will consider the following:

### 1. Applicants

- Track Record – although this will be considered by the Research Advisory Committee, less emphasis is placed on track record and more emphasis is placed on a good idea.
- Strong partnership between a Qld paediatric HHS professional and an experienced researcher, where the health services challenge is better identified and understood by the health professional through first-hand experience, and the experienced researcher can advise on best methods for data collection, analyses and presentation of results. The researcher need not be based at a university or research institute or be working a set FTE. They can be based in a healthcare setting, although being based within an academic setting may be viewed upon favourably. A single person cannot act as both the Qld paediatric HHS clinical investigator and the research investigator. A collaboration must exist between a clinical and experienced researcher.
- Capacity and willingness of the applicant/s to contribute to promotional activities (including media opportunities) for the Woolworths Centre for Childhood Nutrition Research.

## 2. Research Proposal:

- The research is classified as health services research as defined in Appendix A. If you would like advice on whether or not your project can be classified as health services research, please contact one of the Australian Centre for Health Services Innovation staff members at – [contact@aushsi.org.au](mailto:contact@aushsi.org.au).
- Alignment of the proposal with the CHQ strategies and priorities identified in the [Children's Health Queensland Hospital and Health Service Strategy](#).
- Strong focus on **translational research outcomes** including metrics for:
  - outcomes that matter most to patients and their families
  - improved value for children and the broader community, with value defined as health outcomes achieved versus the cost of achieving these
  - economic justification
  - implementation process measures to help evaluate the acceptability and sustainability of the new/changed process.
- Proposals integrating one or more of the following research themes will be highly regarded:
  - Increasing fruit and vegetable consumption with measurable outcomes and impact
  - Dietary requirements (i.e. food combinations) to maximise health outcomes at specific ages
  - Impact of diet on brain development and learning, mood and mental health
  - Childhood eating behaviours and habits (“picky eating”)
  - Prevention and/or management of food allergies
  - Role of diet on gut health and microbiome and how this affects children’s health
  - Infant feeding

### 3 Who can apply?

The research team must include a strong partnership between a Qld paediatric HHS professional and an experienced researcher, where the health services challenge is better identified and understood by the health professional through first-hand experience, and the experienced researcher can advise on best methods for data collection, analyses and presentation of results. The researcher need not be based at a university or research institute or be working a set FTE. They can be based in a healthcare setting, although being based within an academic setting may be viewed upon favourably. A single person cannot act as both the Qld paediatric HHS clinical investigator and the research investigator. A collaboration must exist between a clinical and experienced researcher.

The successful awardee will be subject to the Foundation's Application Assessment (refer to [Section 6 - Translation Plan](#)) and the Monitoring and Evaluation Framework (refer to [Appendix B - Indicators and Metrics](#)).

Upon notification of grant round outcomes, successful applicants will be sent letters of offer and a standard funding agreement between the Foundation and administering institution. This agreement is not negotiable, and an executed copy must be returned to the Children's Hospital Foundation within 30 business days or the offer of award may lapse. It is the responsibility of the recipient to establish relevant agreements with external parties.

### 4 Eligibility Criteria

Applications submitted to the Foundation in the **2018 Woolworths Nutrition-Related Health Services Research Grant Round** are subject to the following eligibility requirements:

1. The research to be funded must be health services research relevant to childhood nutrition. Research proposals aligning with one or more of the research themes defined in section 2.3 will be highly regarded.
2. Outcomes from the research project must:
  - (i) Demonstrate support for advancing CHQ strategies and priorities identified in the [Children's Health Queensland Hospital and Health Service Strategy](#);
  - (ii) Benefit children's health and the healthcare delivery in Qld provided by CHQHHS or another Qld-based HHS providing services to children including but not limited to:
    - Lady Cilento Children's Hospital
    - Other Qld Hospitals and Paediatric/Children's Facilities
    - Logan Hospital, Gold Coast University Hospital, Redland Hospital, Caboolture Hospital, Redcliffe Hospital, The Prince Charles Hospital, Ipswich General Hospital
    - Child and Youth Community Health Services
    - Child and Youth Mental Health Services
    - Statewide Paediatric Outreach and Telehealth Services (Connected Care Program)
    - Centre for Children's Health Research



3. Proposals are for once-off funding and not to be used for operational, recurrent costs. Budget items must exclude capital works, infrastructure, indirect costs. Travel, telephone and computer costs cannot be funded unless justified to be directly related to the HSR project.
4. No more than **two applications** per grant round are to be submitted by an applicant. Secondary applicants can act as a collaborator on multiple grant applications but cannot be named the primary applicant more than two grant applications.
5. Both the primary and secondary applicant must submit a letter of support from the respective Research Directorate or Research Management Office if affiliated with a NHMRC-Administering Institution.
6. The grant application, including a research proposal of 1200 words, is to be submitted *via* SmartyGrants (less emphasis placed on track record and more emphasis placed on a good idea).
7. The research team must include a strong partnership between a Qld paediatric HHS professional and an experienced researcher, where the health services challenge is better identified and understood by the health professional through first-hand experience, and the experienced researcher can advise on best methods for data collection, analyses and presentation of results. The researcher need not be based at a university or research institute or be working a set FTE. They can be based in a healthcare setting, although being based within an academic setting may be viewed upon favourably. A single person cannot act as both the Qld paediatric HHS clinical investigator and the research investigator. A collaboration must exist between a clinical and experienced researcher.
8. Results of the research must be used to improve health services relevant to childhood nutrition within a Qld paediatric HHS with improved value for patients (health outcomes versus cost of achieving these) as the measure of success.
9. The successful applicant must be located in Australia and at least 80% of the research activity must occur in the state of Queensland.

## 5 Submitting an Application

**Eligible applicants must submit a Letter of Support from the relevant Research Directorate or Research Management Office confirming that the eligibility criteria specified in section 4 are met.**

Applications must be submitted online via the SmartyGrants website at <https://childrens.smartygrants.com.au>.

Applicants must first create an account with SmartyGrants. Account details are used for the purpose of completing the application form and for ongoing communications from the Foundation relevant to our research scheme.

Applicants can return to <https://childrens.smartygrants.com.au> at any time to view their application. Please note your application cannot be changed once it has been submitted.

### 5.1 Application Form

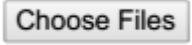
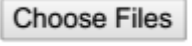
Please complete all sections of the application form. Incomplete forms will not be processed. The following notes will assist with completing the online form.



## Page 1 – Research Team Details

- The applicant must submit Primary Applicant details. The Primary Applicant will have ultimate responsibility over the Award Activity and Financial Award under their Administering Institution.
- The applicant must submit Secondary Applicant details.

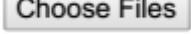
## Page 2 – Supporting Documents

- The Primary Applicant must submit a letter of support from their Administering Organisation's Research Management Office or Research Directorate. To upload click the  button.
- The Secondary Applicant must submit a letter of support from their Administering Organisation's Research Management Office. To upload click the  button.

## Page 3 – Grant details

- The applicant should indicate how their proposed research aligns with the priority areas defined by Woolworths by checking one or more boxes. If the research does not align with these areas, please specify "other" and provide a general category for the research. Please note that proposals integrating one or more of the priority areas will be highly regarded.
- The applicant must include a Project Title.
- In no more than approximately 40 words, the applicant must provide a statement outlining the intended impact of the proposed research. Note the **Impact Statement** may be modified by the Foundation and used for public release.
- In no more than 150 words the applicant must provide a **lay statement** describing their research project and its impact on patients. Please do not include any proprietary knowledge in this statement as it may be used for public release.
- The applicant must clearly articulate/define their **hypothesis** / hypotheses for the project (click 'add more' as required).
- The applicant must briefly list the primary translational **objectives** and key **milestones** of the proposed project.
- In no more than **1200 words** the applicant must provide an overview of the grant application, including background, methods, and expected translational outcomes and impacts.
- In no more than 150 words, the applicant must outline the assistance they would require from health services research experts (e.g. Health Economics, Implementation Science, Epidemiology, Psychology, Behavioural Economics and Decision-Making). The applicant should nominate who will provide this support.

## Page 5 – Budget

- The applicant must upload a budget to the application by clicking the  button. A template is not available, please use your own document.

## Page 6 – Declaration and privacy statement

The Foundation records your personal information to assist with the provision of services related to research and grant funding opportunities to you. We also like to keep you informed about Foundation-related activities. We respect your privacy and embrace the principles contained in the Privacy Act.

The Foundation can provide further information on request or in our Privacy Policy.

Please familiarise yourself with the Privacy Policy by contacting our Privacy Officer via PO Box 8009 Woolloongabba, QLD 4102, [privacy@childrens.org.au](mailto:privacy@childrens.org.au) or by calling 1300 7425 5437.

Our Privacy Policy sets out and details how you may complain about privacy issues and how we would deal with that complaint. It also explains how you can access, correct or update information we hold about you. A copy of our Privacy Policy is available at <http://www.childrens.org.au/privacy-policy/> or on request.

## Review and submit

The last page of the application opens a review screen that includes the six application pages collated onto a single page. The applicant may receive an error message at the top of the review page stating that some changes to the application are required before submission – these will be highlighted in red on the application form and the applicant will be directed to the relevant section/s of the application. The applicant should study the content for accuracy before submission. Applicants may choose to delegate submission of their applications to support staff with registered SmartyGrants accounts.

Once an application has been submitted it cannot be recalled for further editing or amendments.

# 6 Assessment, Monitoring and Evaluation

## 6.1 Translation Plan

The Foundation has a strong focus on the translation of research into outcomes that improve children's health. The table below outlines the relative weighting of the three monitoring and evaluation criteria for applicants.

Criteria	Research Grants
<b>Deliver</b>	30 points
<b>Disseminate</b>	30 points
<b>Impact</b>	40 points

## 6.2 Reporting Requirements

During the course of a research program, progress reporting will be required on agreed milestones and deliverables including Research Delivery, Research Dissemination and Research Impact. These reporting requirements will need to include what the research has accomplished to date and reconfirm its

direction. An annual review of the research program will be conducted by the Foundation who reserves the right to discontinue funding should it deem that the research conducted does not comply with the proposal submitted and the assessment criteria. Evaluation on the research program's success on completion is also required to assess its quality and verify its completion

The following information provides greater detail and context regarding each criteria and associated performance indicators for applicant consideration prior to an application submission. [Appendix B](#) provides applicants with a greater detail of information regarding indicators and associated metrics.

### 6.3 Research Delivery

Research Delivery will be assessed using the following performance indicators:

- Achievement of stated aims, hypotheses, time dependent milestones and deliverables.
- Delivery of outcomes according to the original project timeline.
- Compliance of the project within the projected budget.
- Identification of sound alternative strategies for problem and issue resolution.
- Compliance with ethical conduct throughout the project.

### 6.4 Research Dissemination

In order to increase the potential of the research project having the greatest impact on children's health, researchers may need to include key performance indicators and publish and promote their work in:

- Peer reviewed publications;
- Technical papers, research report, policy documents;
- Conference presentations and posters;
- Dissemination workshops, including beneficiary / targeted community engagement activities;
- Dissemination to the general community in order to advance public understanding of science;
- Media coverage;
- Other public engagement activities.

### 6.5 Research Impact

The Children's Hospital Foundation requires researchers to better understand the specific needs and concerns of their targeted clinical and community groups in order to maximise the impact of their research. Researchers must demonstrate their progress towards impacting behaviours or health care practice as a result of their research. Both quantitative and qualitative tools are expected to be used by researchers in order to demonstrate the value of their translational work. This may include the following performance indicators:

- Informing policy development
- Improvements in health care practices and behaviours
- Increase in public understanding of science

- Improvement in outcomes and / or quality of life for beneficiaries
- Potential to attract further research income
- Likelihood of commercialisation e.g. patents, product development.

## Appendix A

### 7. Glossary of Terms

In this document, unless the contrary intention appears,

1. **Administering Institution** means the institution that is responsible for all aspects of administration of the grant including the financial aspect.
2. **National Health and Medical Research Council (NHMRC) Administering Institution** means the administering institution affiliated with NHMRC. A list of NHMRC affiliated institutions is available [here](#).
3. **Primary Applicant** means the applicant responsible for the conduct and reporting of the proposed research. The Primary Applicant has ultimate responsibility over all aspects of the research grant and reporting.
4. **Secondary Applicant** means the associate investigator responsible for the research outlined in the proposal.
5. **Funding Agreement** means the legal instrument of financial assistance between the Children's Hospital Foundation and the Administering Institution.
6. **Eligibility Criteria** means the statements of the standards that applicants/institutions must meet in order for their grant application to be assessed by the Research Advisory Committee.
7. **Research Advisory Committee** means the group of reviewers responsible for assessing the scientific validity and feasibility of the research project.
8. **The Foundation Board** means the Board members of the Children's Hospital Foundation.
9. **SmartyGrants** is the online grants management system used by the Children's Hospital Foundation to manage the entire grants cycle from application to evaluation.
10. **Research Management Office (RMO)** refers to the administering institution's governance structure responsible for research funding administration, management and strategy. The RMO provides support for research awards and incorporates compliance with animal welfare and human ethics requirements.
11. **Grant Period** refers to the period of time when Children's Hospital Foundation funding is available for obligation by the recipient.
12. **Health Services**, as defined by the Australian Centre for Health Services Innovation (AusHSI) are *"structures and processes for the organisation and delivery of healthcare; they are accessed by populations and are supplied in a range of locations and settings."*
13. **Health Services Research** as defined by AusHSI is *"the study of the funding, organisation and delivery of health services. HSR involves multidisciplinary perspectives. Outcomes are usually at the population level rather than the individual. This contrasts with (other) clinical research which emphasises individuals. Strong designs such as randomised controlled trials of novel therapies or technologies are of great interest... but there must be strong emphases on how health services are being improved by the adoption of a novel therapy or technology."*

## Appendix B

### 8. Indicators and metrics

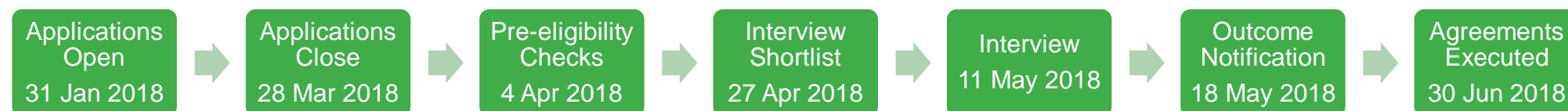
Criteria	Indicators	Metrics
<b>Deliver</b>	Aims	<ul style="list-style-type: none"> <li>Percentage of research project completed to plan.</li> <li>Milestones met.</li> <li>Deliverables submitted on time.</li> </ul>
	Budget	<ul style="list-style-type: none"> <li>Percentage of planned expenditure disbursed according to original budget.</li> </ul>
	Ethical Conduct	<ul style="list-style-type: none"> <li>Approvals are in place and current.</li> </ul>
<b>Disseminate</b>	Publications	<ul style="list-style-type: none"> <li>Number and quality (impact factor) of peer reviewed articles.</li> <li>Number of clinical guidelines, policy briefs etc.</li> </ul>
	Presentations	<ul style="list-style-type: none"> <li>Academic conference.</li> <li>Dissemination workshops.</li> <li>Presentations and workshops for targeted communities and beneficiaries.</li> <li>Presentations and workshops for general community to make progress towards public understanding of science.</li> </ul>
	Media	<ul style="list-style-type: none"> <li>Social media interest.</li> <li>Media releases.</li> <li>Media appearances.</li> </ul>
<b>Impact</b>	Health care practice and policy	<ul style="list-style-type: none"> <li>Evidence of uptake of research findings and outcomes.</li> <li>Evidence of impact on beneficiaries e.g. disease outcomes and quality of life.</li> <li>Evidence of impact on policy.</li> <li>Invitations to or participating on, advisory boards, government think tanks etc.</li> </ul>
	Commercialisation	<ul style="list-style-type: none"> <li>Number of patents.</li> <li>Contract funding.</li> </ul>



	Beneficiaries / target group	<ul style="list-style-type: none"> <li>• Presentations to target groups and subsequent questionnaires to measure perceived impact of research.</li> <li>• Evidence of wider awareness of health issue.</li> <li>• Advances made in the public understanding of science.</li> </ul>
	Further research and funding	<ul style="list-style-type: none"> <li>• Follow on research.</li> <li>• Potential PhD students.</li> <li>• Subsequent external grants received.</li> </ul>

## Appendix C

9. The following outlines the key stages in the assessment and award process:



## Appendix D

### 10. Children's Hospital Foundation – Research Grant Terms and Conditions

In submitting this grant application, we the Investigators agree that should this research project be funded by the Children's Hospital Foundation (the Foundation) we will abide by the following terms and conditions in conducting the research:

1. We certify that all the information given in this application is correct, and we will accept the decision of the Foundation Grants Committee as final.
2. Upon an offer of funding from the Foundation, the recipient's administering organisation will have 30 business days to return a signed funding agreement to the Foundation, or the offer of award may be forfeited.
3. The Funding Agreement outlines all conditions of the Award, including provisions for the protection and ownership of Intellectual Property and commercialisation interest, in line with the Foundation Privacy Policy, which is available on the Foundation's website.
4. If any of these documents are not provided within 30 business days, the offer of award may lapse, and applicants may re-apply in the next funding round.
5. The research project will be conducted as described in the proposal submitted for review, unless the Foundation is advised otherwise in advance in writing, and approves the changes.
6. The research project will be conducted by those Investigators named in the proposal submitted for review, unless the Foundation is advised otherwise in advance in writing, and approves the changes.
7. All relevant Ethical and site specific Governance approvals will be sought, and followed, in conducting the research. Initial Funding will be contingent on all Ethics and site specific Governance approvals being obtained. Continued funding will be contingent on all Ethics and site specific Governance approvals being adhered to.
8. The research project must be carried out in a manner that complies with all relevant legislation governing research in Australia, including but not limited to: *National Health and Medical Research Council Act 1992*, *National Statement on Ethical Conduct in Human Research (2007)*, *Australian Code for the Responsible Conduct of Research (2007)*, *Note for Guidance on Good Clinical Practice (CPMP/ICH/135/95)*, *Privacy Act 1988*, *Archives Act 1983*, *Public Health Act 2005*, *Transplantation and Anatomy Act 1979*.
9. The Recipient will own any equipment purchased with grant monies. The Recipient will be fully responsible for, and bear all risks and costs relating to the use or disposal of the equipment both during the project and subsequent to the project's completion. If the equipment is sold prior to the end of the research project the Recipient must notify the Foundation who may require a proportion of the funds be returned.
10. The research project must be completed within the time specified in the Funding agreement from of execution of the Funding Agreement, unless a no-cost extension request is submitted to the Foundation in writing prior to the end of this term, and approved.
11. At agreed milestones and upon completion of the research project the Recipient shall provide a written report and/or presentation to the Foundation, in a format as prescribed by the Foundation, regarding the conduct of the research, and the results and findings. Periodic review of the research project will be conducted by the Foundation who reserves the right to terminate funding should the research outcomes fail to meet the assessment and evaluation criteria.
12. A brief summary of the project, including results, will be published on the Foundation website.
13. The Foundation may request that the Recipient present project results at relevant conferences and forums, the Recipient shall make all reasonable endeavours to honour these requests.

## Appendix E About the Children's Hospital Foundation

The Children's Hospital Foundation is the official charity of the Lady Cilento Children's Hospital, the Centre for Children's Health Research, and for all sick kids throughout Queensland. We work wonders for sick kids by funding life-saving medical research, investing in vital new equipment, and providing comfort, entertainment, family support and care programs for sick kids.

Advances in medical research can replace fear with hope in some miraculous and life-changing ways to improve the quality of life for children everywhere. Through the generosity of our supporters, the Children's Hospital Foundation funds research that has a strong focus on translational outcomes that improve children's health and leads to faster diagnoses, better treatments and ultimately cures for some of the most devastating childhood illnesses and injuries. The Children's Hospital Foundation is also focused on funding Queensland-based research that supports Children's Health Queensland's research strategy and themes.

Together, we can give our kids the best possible healthcare in the world.

### 11.1 Our values

Everything we do at the Children's Hospital Foundation is driven by our internal values. These values underpin all our work and allow us to continue making a real difference to sick kids and their families.



#### Accountability

We aim to deliver high impact results, **are accountable for our actions** and resources and communicate this openly and honestly



#### Recognition & Respect

We are respectful in all our interactions and committed to **recognising others and valuing their contributions**



#### Care

We care for everyone we impact – **the children always come first**



#### Working together

We selflessly support and trust each other and our teams, **share our ideas and goals**, work hard, have fun and celebrate our achievements



#### Excellence & Innovation

We strive for excellence, encourage innovation and **develop our skills to be our best**

## 11.2 Children's Hospital Foundation Grant Schemes and Funding Priorities

What matters most is for children to live healthy and happy lives today and tomorrow. The purpose of the Children's Hospital Foundation (the Foundation) is to provide financial assistance that enables the delivery of world-class, evidence-based health outcomes that matter most to children and their families across Queensland.

## 11.3 Priority areas

As the official charity of Children's Health Queensland (CHQ), The Foundation partners with CHQ to fund research and other grant initiatives that adhere to the research strategies and priorities identified in the [Children's Health Queensland Hospital and Health Service Strategy](#).

CHQ has identified eight key priority areas for research on the basis that advances in these areas will have the greatest impact on child mortality and morbidity:

- Obesity and diabetes
- Infant mortality
- Cancer
- Respiratory disease
- Infectious disease
- Injury and trauma
- Neuro-development and disability
- Psychiatric and behavioural disorders.

These eight priority areas reflect national research priorities based on children's mortality data and the burden of disease. The Foundation requires that all research grant applications be aligned to at least one of these eight key priority areas.

## 11.4 Grant schemes

The Foundation secures funds through a variety of fund-raising activities (e.g. individual giving, community fund-raising campaigns, and corporate and philanthropic gifts) and, as the custodian of donor funds, the Foundation partly discharges these funds via two grant-making schemes:

### 1. Research Grant Scheme

The research grant funds translational research initiatives through the following research opportunities:

- a. Preclinical and Clinical Research
- b. Health Services Research (*replaces old clinical innovation grants*)

The **Preclinical and Clinical Research** funds translational research projects and activities that fall within the T1 to T4 phases of the translational research pathway (i.e. basic and preclinical research, clinical studies and clinical practice). These research activities focus on improving health outcomes for patients within the CHQ priority areas for research.

**Health Services Research** aims to improve the way healthcare is delivered, ensuring systems and processes are effective and efficient. In this program, the Foundation aims to fund clinical research that improves healthcare delivery and access to care. The Health Services Research grants replace the old clinical innovation grants.

The Foundation continues to support all children's health research through its annual preclinical/clinical and health services research grant rounds. The Foundation will also run preclinical/clinical and/or health services research grant rounds for specific areas of focus as defined by the Foundation's research strategy and often in response to philanthropic donor interest.

## 2. Services and Support Grant Scheme

The Services and Support Grant Scheme aims to improve the quality of patient care by supporting:

- a. Patients and their families
- b. Health and medical services

The **Services and Support Grant Scheme** funds non-research activities and equipment that support hospital infrastructure for improving paediatric health care services and developing the clinical, research and allied workforces specialising in paediatric care. Requests for non-research grants are to be submitted through the Expression of Interest grant round and applications are assessed by the CHQ/CHF Collaborative Committee or, if the request is for equipment, by the Capital Management Committee.

The Foundation also receives some funding from donors and supporters directed to specific purposes. These funds may be allocated outside of the schemes outlined above to ensure the Foundation honours its donors' wishes.

## 11.5 Grants Governance Structure

The Foundation has a strong commitment to ensuring a strict funding assessment process governs all its grant making activities. Grant applications undergo scrutiny and challenge *via* a stringent review process to ensure the best outcomes for children's health in Queensland.

The Foundation Board is responsible for the Children's Hospital Foundation's activities, policies and strategies. Board members oversee our operations and affairs on behalf of our supporters, and ensure the expectations of the community are met. Each of our Board members has elected to contribute in an honorary role. The overall governance processes relating to our grants scheme are depicted in Figure 1 below.



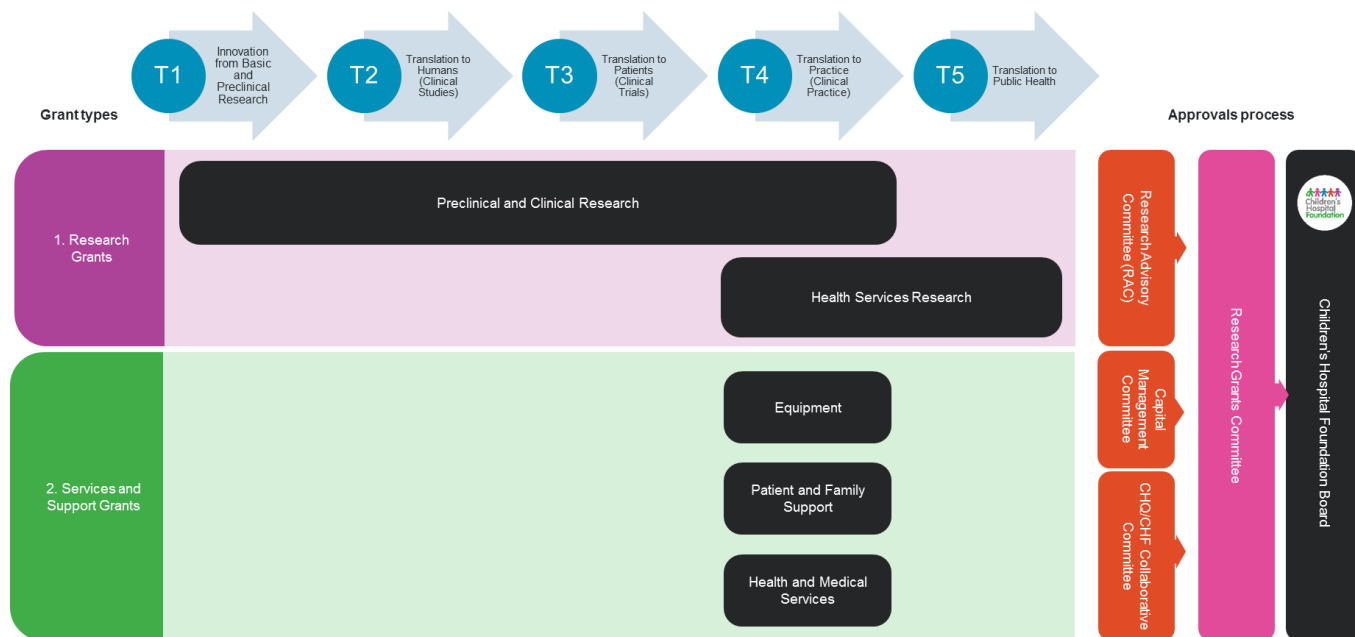


Figure 1: Children's Hospital Foundation Grants Funding Scheme