



Frequently Asked Questions

2017 Health Services Research Grant Round

2017 PhD Scholarship Top-Up Grant Round

2017 QPID Education and Travel Grant Round

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A PO Box 8009, Woolloongabba Q 4102

P 07 3606 6107

E grants@childrens.org.au

www.childrens.org.au

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General FAQs

What is the closing date for applications?

5pm on Wednesday 29 March 2017. No submissions will be accepted after this deadline.

What is the internal submission deadline?

Please contact the Research Management Office of your Administering Institution for internal submission deadlines. The Children's Hospital Foundation will not accept applications submitted after 5pm on Wednesday 29 March 2017.

Can I apply for funding if I am not based in Queensland?

The Children's Hospital Foundation Funding Agreement states that the recipient must conduct most of the Award Activity in Queensland and expend no less than 80 percent of the award in Queensland. The research conducted must directly benefit Children's Health Queensland Hospitals and Health Services as per the [CHQ Research Strategy 2013 – 2016](#).

What is the maternity/carer's leave policy?

The Foundation will be guided by the policies of the NHMRC and host institution with relevant contractual variations needing to be applied for to accommodate such policies.

Will I receive feedback if my application is unsuccessful?

No. Individual feedback will not be provided to unsuccessful applicants.

Who do I contact for further information?

For further information please contact the Grants Management Office at grants@childrens.org.au or call 07 3606 6117.

Health Services Research FAQs

What is the total amount of funding available for award in the Health Services Research Grant Round?

The Children's Hospital Foundation (the Foundation) has approximately \$400,000 available for allocation to recipients in this funding round. This amount is **not** available per applicant but for the entire applicant pool.

What is the maximum amount of funding I can apply for in this round?

The maximum award for a primary applicant in this round is \$80,000 for a one year period. A primary applicant will not be awarded an amount greater than \$80,000 in this funding round. The proposed budget included in your application should not include capital works, infrastructure or indirect costs. Travel, telephone and computer costs cannot be funded unless justified to be directly related to the project.

A budget template is not available to submit with your application; please submit your own spreadsheet / document.

Can the stimulus project grant be used for salary purposes or project support only?

The expenditure of the stimulus project grant can be negotiated at the interview stage, although every effort must be made to clearly stipulate the intended expenditure in the budget section of the application. It is important for the Foundation to understand researchers' funding needs. As such, both project support and people support (i.e. salary) will be considered.

What is the difference between the Health Services Research Grant Round and the previous research grants and clinical innovation grants?

The Foundation, in consultation with CHQHHS, has established a grant round for a specific sub-type of clinical research, classified as Health Services Research, and previously referred to as Clinical Innovation. The Health Services Research program is aimed at improving the way health care is delivered to maximise value for patients by ensuring systems and processes are effective and efficient. Health Services Research is more focused on investigating the funding, organisation and delivery of health services and involves multidisciplinary perspectives with outcomes that are usually at the population level rather than at an individual level. For instance, a project aimed to improve the workflow around patient discharge from the hospital would most likely be categorised as health services research as long as patient outcomes metrics are being captured. The implementation of new technologies, equipment or devices can also be classified as Health Services Research. Refer to Section 3 of the Health Services Research Application Guidelines for more detailed definitions.

The application form states that a Clinical Investigator and a Research Investigator must be listed on the application. Who can act in these roles?

The Clinical Investigator must be a healthcare professional based at a Qld Paediatric Hospital and Health Service (HHS), including but not limited to:

- Lady Cilento Children's Hospital
- Other Qld Hospitals and Paediatric/Children's Facilities
 - Logan Hospital, Gold Coast University Hospital, Redland Hospital, Caboolture Hospital, Redcliffe Hospital, The Prince Charles Hospital, Ipswich General Hospital
- Child and Youth Community Health Services
- Child and Youth Mental Health Services

- Statewide Paediatric Outreach and Telehealth Services (Connected Care Program)

The Research Investigator must be an experienced researcher, preferably affiliated with a NHMRC-approved administering institution (although this is not mandatory). The Research Investigator can be based in a healthcare setting, although being based within an academic setting may be viewed upon favourably.

A single person cannot act as both the Clinical Investigator and the Research Investigator. Either the Clinical Investigator or the Research Investigator can be listed as the Primary Applicant on the grant application.

Can an applicant be listed as a Research Investigator or Clinical Investigator on multiple grant applications?

An investigator (either Research Investigator or Clinical Investigator) cannot be listed as a primary applicant on more than one application, however it is possible for either a Research Investigator or Clinical Investigator to be listed as the secondary applicant on more than one application.

What is the role of the Australian Centre for Health Services Innovation (AusHSI) in this grant round?

AusHSI is a research, consultancy and training organisation. It partners to deliver innovation and improvement for better health services and helps make changes that result in greater efficiencies and enhanced patient outcomes. Made up of internationally leading health economists, statisticians, health service and implementation researchers, AusHSI combines leading edge knowledge with hands on, practical experience.

For this grant round, the Children's Hospital Foundation has partnered with AusHSI to draw upon their expertise in Health Services Research. AusHSI will assist the Foundation in reviewing and assessing applications, conducting interviews, and providing input and assistance in the decision making process. Furthermore, AusHSI will provide ongoing mentoring and support to grant recipients as part of the award (see below).

What types of support services can I request from AusHSI in my application?

Each funded Health Services Research project will receive up to 3 weeks of assistance from an AusHSI Senior Research Fellow (or combination of research fellows, depending on expertise needed) to support and mentor grant recipients to ensure the academic rigour of their research. This can include guidance and assistance around project design, research governance and ethics approvals, methodology, analysis, and write-up (journal articles).

Specialist skills in Health Services Research that AusHSI can provide include:

- Health Economics
- Implementation Science
- Statistics
- Epidemiology
- Psychology
- Behavioural Economics
- Decision Making

Where do I enter references?

If you are referencing other people's work, you can reference this in the body of the application i.e. within the 1200 word limit. If you are referencing your own work, up to 5 publications, with the greatest impact,

should be provided in the relevant section of the grant application and should be related to the project you are applying for.

Who do I need to seek approval from before submitting my application?

You will need to attach a Letter of Support from the Research Management Office of the Administering Institution for both the **primary and secondary applicant** (i.e. the Clinical Investigator and the Research Investigator). For CHQHHS staff, the Letter of Support must be signed by the CHQ Research Director. For other HHS health professionals, the Letter of Support must be signed by the local HHS Director.

Please note: Applicants must provide their name in table at the top of the page, in addition to indicating whether the applicant is the primary or secondary applicant. The eligibility criteria, personal details of the person providing the letter of support and signature section must be completed by the Director of the Research Management Office (or equivalent of the Administering Institution), or the Research Director, CHQHHS.

When will I be told if I have been shortlisted for an interview?

The internal shortlisting meeting will be held on **2 May 2017** (applicants are not required to attend the internal shortlisting meeting). You will be informed if you will be required for an interview shortly thereafter.

What happens if I am not available for the interview?

Applicants who are successful in obtaining an interview are expected to attend the interview on **19 May 2017** for their application to be progressed. Consideration will be given to the use of technology as an alternative to attending an interview in person

PhD Scholarship Top-Up Grant FAQs

What date will be used to calculate eligibility?

Applicants must be in their 1st, 2nd or 3rd year of PhD candidature as of March 2017.

I have received a PhD Scholarship not listed on the application guidelines. Can I apply for a Top-Up grant?

No. You must be the recipient of a NHMRC PhD scholarship or an Australian Postgraduate Award / Research Training Program Stipend or an Australian Research Council PhD scholarship. Any other applicants will not be considered eligible.

What is the maximum amount of PhD Scholarship Top-Up funding I can apply for in this round?

Funding of up to \$10,000 per annum over a period of 3 years will be awarded to each successful applicant.

Is funding for the PhD Top-Up grant retrospective? (i.e. will the top-up be back-paid from 1 Jan 2017?)

Yes. You will be back-paid for current year of candidature.

Can I use the funds from the PhD Top-Up to attend conferences or education sessions?

You may wish to use a small portion of the funds towards travel to conferences, provided you present at the conference and submit all relevant documentation, including evidence that your abstract has been accepted by the conference organisers.

Who do I need to seek approval from before submitting my application?

You will need to attach a Letter of Support from the Research Management Office (or Research Student Centre or Graduate School) of the Administering Institution, which should also be signed by your Supervisor.

QPID Education and Travel Grant Round FAQs

Who is eligible to apply for a QPID Education and Travel Grant?

This grant is **only** available to QPID scientific or laboratory staff and students and research nursing staff of the Department of Infectious Diseases, Immunology / Allergy and Rheumatology who have no other sources of education and / or travel funding.

Applicants must be conducting research on children's health within the following stages of their career:

- Current PhD students
- Postdoctoral researchers (<3 years postdoctoral)
- Early career researchers (3 – 7 years postdoctoral)
- Advanced career researchers (7 – 15 years postdoctoral)

What is the maximum amount of funding I can apply for?

The grant will provide up to \$5,000 towards reimbursement of expenses to attend an international venue, or up to \$3,000 towards a national venue. Only one grant will be awarded in this grant round.

Can the QPID Education and Travel Grant be used to fund retrospective travel?

No. Attendance and travel must occur within 12 months of allocation. 'After-the-event' applications will not be considered.

Can I travel to a conference using grant funds if I am not presenting or I have not yet had my paper accepted?

No. These funds must only be used by researchers presenting (either a poster or seminar) at the conference they wish to attend. You do not need to have evidence of abstract acceptance to apply. It is a condition of funding that evidence of abstract acceptance is provided in due course.

Can I submit multiple applications?

No. Only one application may be submitted per person.

Who do I need to seek approval from before submitting my application?

You will need to attach a Letter of Support from the Research Management Office of the Administering Institution or Research Directorate. Your line manager must be aware that you are applying for the grant.